



RESTRICTED

Notification of Public

Form 3175

Reference Number

Procession/Demonstration

- Notes:**
- λ Organisers of public processions are required by law to notify police **AT LEAST 6 DAYS BEFORE** the event occurs, of the date, time, proposed route and the name and address of an organiser. Proper completion of this form satisfies the legal requirement to notify police of a public procession under sections 11(1) and 11(3) of the Public Order Act 1986. 6 days is the **MINIMUM PERIOD OF NOTICE**. Organisers should try to give as much notice as possible.
 - λ Complete this form and return it to police either **BY HAND** or by **RECORDED DELIVERY POST**. A copy will be made by the receiving officer and handed to you.
 - λ If using **RECORDED DELIVERY POST** the form must **REACH** police at least 6 days before the event is to occur and responsibility for ensuring this rests with the organiser.
 - λ Please use **BLOCK LETTERS** λ **This form does NOT give authority for the event to take place**

1. Organisation

Organisation Name			
Address			

2. Organiser

Title (Mr/Mrs/Miss/Ms)	Full name		
Address		Tel. Nos.	Work:
			Home:

3. Details of event

Reason for event			
Day/Date	Assembly time	Move off time	
Starting point			
Destination of procession			
Any advance publicity?	Yes <input type="checkbox"/> No <input type="checkbox"/> (if 'Yes', please attach copy)		
Petitions to be delivered to			
Meetings being held before or after procession at			
Names of speakers			

4. Route proposed by organisers

Brief details only. Final route to be agreed with police in due course, who will then complete Form 3163

Note. RESTRICTIONS MAY BE ENCOUNTERED

5. Number of persons likely to attend

Organiser's estimate			
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6. Dates organiser available for further meetings

7. Organiser's signature

Signature	Date	Time
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Police officer receiving notification: (complete pages 1 and 2, photocopy page 1 and provide organiser with that copy)

Signature: **Rank:** **No.:** **Date:**

Name (BLOCK CAPS): **Station:**

This form acknowledges notification of a proposed public procession. Please keep it safely.

IT DOES NOT GIVE AUTHORITY FOR THE EVENT TO TAKE PLACE NOR CONSENT TO THE PROPOSED ROUTE

Operational Planning Ref	
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Police officer receiving notification			
Signature:		Rank:	No.:
Name (BLOCK CAPS):		Date:	
		Station:	
Copy given to organiser: Yes <input type="checkbox"/> No <input type="checkbox"/>			

Complete the following details		
	Officer dealing with event	
	Name	
	Rank	
	Signature	

Any additional information

When completed, save a copy to file. A copy should also be sent to Duties Planning who will be responsible for resourcing the event.

Retention period: 7 years
MP 968/06